

Step Up Cash ISA Saver (Issue 2)

Account Terms and Conditions

This account might be right for you if you:

- would like easy, flexible access to your money without affecting your ISA allowance
- want to be able to transfer in ISA savings from other ISAs
- are aged 18 or over.

This account will not be right for you if you:

- want the security of a fixed rate that's guaranteed for a set amount of time
- don't have a valid email address
- want to open a joint account.

Summary box – key savings account information

| Account name | Step Up Cash ISA Saver (Issue 2) | | | |
|--|---|----------------------------|-----------------------------|------------------------------|
| What is the interest rate? | Balance | Annual interest (tax-free) | Monthly interest (tax-free) | Annual Equivalent Rate (AER) |
| | £1 - £19,999 | 3.80% | N/A | 3.80% |
| | £20,000 -£39,999 | 4.30% | N/A | 4.30% |
| | £40,000+ | 4.80% | N/A | 4.80% |
| | <ul style="list-style-type: none"> • Your interest rate depends on your account balance and applies to the whole amount. • This account earns interest daily and it's added to the account the day before the anniversary of account opening. There is no monthly interest option available. • If you ask us to pay interest to a different account, we'll pay it on the first business day after the day we'd have added it to this account. Business days exclude Saturday, Sunday and bank holidays. | | | |
| Can Skipton Building Society change the interest rate? | <ul style="list-style-type: none"> • Yes, the interest rate is variable, so it can go up or down. • Section 8 of our Savings Account Terms and Conditions explains why we may change the interest rate. • If there is at least £100 in the account, we'll notify you in advance if we intend to reduce the interest rate. | | | |
| What would the estimated balance be after 12 months based on a £1,000, £20,000 or £40,000 deposit? | Opening balance | | Estimated balance | |
| | £1,000 | | £1,038 | |
| | £20,000 | | £20,860 | |
| | £40,000 | | £41,920 | |
| | <ul style="list-style-type: none"> • The estimated balance above assumes that: <ul style="list-style-type: none"> - the account is opened with either £1,000, £20,000 or £40,000 and starts earning interest straight away - no further deposits or withdrawals are made - the interest is paid annually - the interest is added to this account - there is no change to the interest rates stated. • Estimated balances are for illustrative purposes only. They may be less for accounts opened by debit card or cheque, because interest won't be earned until your account receives the deposit. | | | |
| How do I open and manage my account? | <ul style="list-style-type: none"> • This account is available to UK residents aged 18 or over. However, if you're not a UK resident, you may still be able to open this account if you meet the government's ISA requirements. Please see the ISA Declaration on our application form for more details. • To open and manage this account, a valid email address must be provided. • You can open and manage it through Skipton Online, in the Skipton App, in branch, by post or by phone. You may be required to set up appropriate security and access measures, and these might differ depending on how you choose to manage the account. • The minimum opening and operating balance for this account is £1. You must keep at least this amount in the account to keep it open. • Subsequent payments in can be made from £1. • You can pay in your total ISA allowance each tax year (currently set at £20,000 per tax year). • You can also request transfers in from other ISAs you have with us or other providers. • The maximum balance for this account is £1 million. • Joint accounts aren't allowed. | | | |

| | |
|---------------------------------|---|
| Can I withdraw my money? | <ul style="list-style-type: none"> • Yes, as long as you've set up the relevant security and access measures, you can withdraw through Skipton Online, the Skipton App, in branch, by post or by phone, subject to the minimum operating balance. The minimum withdrawal amount is £1. • You don't need to give us notice before you withdraw and there are no penalties. • This account is flexible, so you can withdraw money and put it back without affecting your ISA allowance, as long as it's done in the same tax year and the account is still open. • If you withdraw by electronic payment this must be made to a UK bank or building society account in your own name. We won't make an electronic payment to any other type of account. |
| Additional information | <ul style="list-style-type: none"> • The AER shows what the interest rate would be if interest was paid and added each year. • All ISA interest is paid tax-free, which means it's exempt from income tax. Tax rules may change in future. • Accounts can be withdrawn from sale at any time and without notice. |

Please make sure you read the account's further terms and conditions.

The agreement for your savings account is made up of these terms and the Savings Account Terms & Conditions.

Before opening a savings account, we strongly advise for your own benefit and protection that you read all the terms and conditions, including our Savings Account Terms & Conditions (which are available on request or via our website). This is because you'll be legally bound by them, and we intend to rely on them. If you don't understand any point, please ask for further information.

Important information about ISAs

The Financial Conduct Authority is a financial services regulator. It requires us, Skipton Building Society, to give you important information to help you decide whether our Step Up Cash ISA Saver is right for you. You should read this document carefully so that you understand what you're buying, and then keep it safe for future reference.

How much can I save in an ISA?

- The government currently sets a tax-free allowance that you can save in Individual Savings Accounts (ISAs) each tax year; 6 April – 5 April. The allowance is currently set at £20,000 per tax year.
- From 6 April 2024, you can split your ISA allowance however you like between:
 - Cash ISAs
 - Stocks and Shares ISAs
 - Innovative Finance ISAs
 - a Lifetime ISA (if you're eligible. Maximum subscription is currently set at £4,000 per tax year).

This means you will be able to pay into more than one of each type of ISA in the same tax year (with the exception of Lifetime ISA, where you can only pay into one per tax year) as long as you don't go over the maximum overall limit.

Here are some examples of how you could do this:

| Example | Cash ISAs | | Stocks and Shares ISAs | Innovative Finance ISAs | Lifetime ISA | Total |
|---------|------------|-------------|------------------------|-------------------------|--------------|---------|
| | Fixed Rate | Easy Access | | | | |
| 1 | £8,000 | Nil | £6,000 | £6,000 | Nil | £20,000 |
| 2 | £5,000 | Nil | £11,000 | Nil | £4,000 | £20,000 |
| 3 | £10,000 | £6,000 | Nil | Nil | £4,000 | £20,000 |

Can I transfer my existing ISA to a Skipton Cash ISA and stay tax-free?

- Simply log in to Skipton Online or the Skipton App to get started. Alternatively, speak to us at your local branch.
- From 6 April 2024, if you want to transfer your ISA savings, you can transfer some or all of the amount, depending on what your current ISA provider allows. If you're transferring from one Skipton ISA to another Skipton ISA, you can only transfer in full.
- If the transfer can be completed using the electronic ISA transfer system, your transfer will normally be completed within seven business days after we receive your instruction.
- Otherwise, within five business days of receiving your transfer instruction, we'll send it to your current ISA provider and tell them we'll accept the transfer.

- Once they've transferred your money to us along with the information we need, we'll add the money into your ISA within three business days.
- We'll backdate the interest to whichever is soonest; either:
 - the date on the cheque from your current ISA provider, or
 - 15 business days (for a Cash ISA or Innovative Finance ISA transfer) or 26 business days (for a Stocks and Shares ISA transfer) after we receive your instruction.
- If you choose to be updated by text message on how your ISA transfer is progressing, we'll send you a message when the transfer request has been input on our system and to confirm when we've received the money from your current ISA provider.

Can I transfer my Skipton Cash ISA to another provider and stay tax-free?

- For previous years' ISA subscriptions in variable rate Cash ISAs, you can transfer some or all of your ISA savings to another ISA provider, without affecting your ISA allowance, if the terms of both accounts allow it.
- For current year's ISA subscriptions in variable rate Cash ISAs, you can only transfer your Skipton Cash ISA in full to another ISA provider, and only if the terms of both the accounts allow it, without affecting your ISA allowance.
- For previous years' or current year's ISA subscriptions in fixed rate Cash ISAs, you can only transfer your Skipton Cash ISA in full to another ISA provider, and only if the terms of both the accounts allow it, without affecting your ISA allowance.
- If you transfer savings from a Cash ISA to a Lifetime ISA, the value transferred will count towards the annual £4,000 Lifetime ISA allowance, but not the overall ISA allowance for the tax year.
- If you wish to transfer your money to another ISA provider, please contact your new provider. Once we receive a transfer instruction from them, we'll transfer your money by the date you choose or within five business days, whichever is later. Your savings will remain tax-free (providing the transfer is in accordance with ISA Regulations).

How do flexible ISA withdrawals work?

- This is a flexible Cash ISA, which means you can withdraw money and pay it back in without affecting your ISA allowance, as long as it's done in the same tax year. Some important points to note about flexible ISAs are:
 - flexibility applies to both current and previous years' ISA subscriptions, but these are treated differently
 - if you withdraw your current year's allowance, you can transfer to a flexible ISA with another ISA provider and replace the funds with them
 - if you transfer your full ISA balance to another ISA provider, you will lose your tax-free benefits for any previous years' ISA allowances that you have withdrawn and not paid back in before the account closes.

Can I cancel my account?

- Yes, from account opening, you have 14 days to notify us (in writing, in branch or by phone). We'll refund your money or transfer your funds to another account with Skipton or another provider without penalty, plus any interest earned from the date of account opening.
- If you open the account with money previously held in an ISA, and you subsequently cancel your account, your funds won't lose their ISA status, as long as you transfer them to another ISA.
- If you open the account with money not previously held in an ISA, and you subsequently cancel your account, your cancelled ISA won't count as an ISA subscription. Any interest that you've earned during this period will be paid gross, which means no tax is deducted. It's your responsibility to pay any tax due, based on your individual circumstances.

What if I'm new to Skipton?

- We'll require your National Insurance number, confirmation of address and some form of identification to open the account. If you're on the electoral roll for your current address, we may be able to verify your identification electronically. To do this, please call 0345 850 1722 and we'll let you know straight away if you've passed our checks.
- If we can't verify your identity electronically, you're not registered on the electoral roll or you're opening in branch, you'll need to provide proof of identity as set out in our 'Proving your Identity' document or at [skipton.co.uk/identity](https://www.skipton.co.uk/identity).

1 Opening and managing your account

- 1.1 This account must be in your own name and not be held for the benefit of anyone else, including being used as security for a loan.
- 1.2 This account can't be opened by someone who holds a Power of Attorney for you, however, their name can be added later. If this happens, we'll remove online access from the account and we'll provide phone access for them if possible.
- 1.3 We'll operate the account in accordance with government legislation and HMRC regulations and guidance.
- 1.4 We'll satisfy ourselves that anyone we delegate our functions and responsibilities to under the terms agreed is competent to carry them out.
- 1.5 We must receive your completed application including declaration before the account is withdrawn from sale. If we don't receive this your application will be cancelled.
- 1.6 The account opening date is the date that we receive your first payment. You won't be able to make a payment in until we've received your completed application, including declaration.
- 1.7 If we don't receive your first payment in or request for an ISA transfer in within 30 days of application, the application will be cancelled, and your account won't be opened.
- 1.8 We won't automatically provide a passbook for this account, please ask in branch if you'd like one.
- 1.9 If you breach the ISA Regulations or become bankrupt, we may have to void your account. If this happens, we'll notify you. You may then have to pay tax on the interest earned. Where you've made payments which breach ISA regulations, we'll attempt to return payments to you. Where, after making reasonable efforts, we've not been able to return those funds, we may open a new easy access non-ISA account with a variable rate of interest to place those funds into.
- 1.10 We can remove telephone access if, in our reasonable opinion, it isn't viable for the service to continue. If this happens, we'll give you 30 days' notice.
- 1.11 If you cease to be eligible for an account that can be operated online, we'll change your account to a suitable alternative account.
- 1.12 If you die, interest due up to the date of death will be paid. From the date of death, the account will transfer to a new easy access Cash ISA with a variable rate of interest and no online access. It will be dealt with in accordance with HMRC regulations and guidance, and we'll advise your personal representatives of the new rate and terms of the account.

2 Making payments into the account

- 2.1 You can make payments into your account by:
 - electronic payment from another UK bank or building society by Faster Payments, CHAPS, BACS or standing order
 - we don't accept any Direct Debit payments into this account
 - the first payment into the account can't be made by standing order, however later payments can be made this way.
 - internal transfers from another Skipton Building Society account
 - this is subject to any notice period or other restrictions that the account has on withdrawals
 - transfer ISA savings in from other ISAs via our ISA transfer service
 - debit card
 - cash, in branch only
 - you'll need to provide photographic identification for the first cash payment, details are set out in our 'Proving your Identity' document or at skipton.co.uk/identity
 - cheque, by post to our principal office or at any branch.
- 2.2 If opening this account by post, your first payment can only be made by cheque, internal transfer from another Skipton Building Society account or via our ISA transfer service.
- 2.3 If you don't make any payments into this account for an entire tax year, the next time you try to pay into it in a new tax year, we may need you to reconfirm your ISA Declaration. If you don't, and you send an electronic payment to this account, we will return the payment to the account it came from, and the payment will not count as an ISA subscription.

3 Savings account limits

- 3.1 All payments into the account are subject to account minimum and maximum amounts. You can't pay more money into the account than the maximum balance. The limit can only be exceeded with any interest added. If you make a payment into your account which will take it over the maximum balance, or the account doesn't meet the minimum opening or operating balance, we'll return the money to its source automatically.
- 3.2 £5 million is the maximum amount any one saver can hold across all their Skipton Building Society savings accounts. For joint accounts, we'll treat the total balance held within it as if it's split equally between each of the account holders for the purpose of calculating this balance only. For example, if you're one of two account holders on a joint account containing £1 million, £500,000 of that will count towards your personal limit. This means you can save up to £4.5 million in any other Skipton Building Society account(s).

4 Withdrawals and closures

- 4.1 You can withdraw from or close your account at any time.
- 4.2 Withdrawals are subject to the minimum operating balance, and we'll cancel any withdrawal that exceeds your cleared balance.
- 4.3 You can withdraw from or close your account by:
- electronic payment to another UK bank or building society (but not Direct Debit)
 - to up to two nominated UK bank or building society accounts in your name. We won't make an electronic payment to any other type of account
 - online withdrawals by Faster Payment over £50,000 need authorisation. To do this, please call us on 0345 850 1722 within five days of your online withdrawal request. The authorisation limit for online withdrawals by Faster Payment can change. You can find the most up-to-date limit on our website or by contacting us
 - transfer to another Skipton Building Society account in your name
 - this is subject to the terms and conditions of that account
 - ISA transfer to another provider via our transfer service
 - cash, in branch only
 - this is subject to our daily withdrawal limits. You can find out what these are by visiting our website or contacting us.
 - cheque, in branch, by post or phone
 - this is subject to our cheque withdrawal limits when withdrawing in branch. You can find out what these are by visiting our website or contacting us.
- 4.4 If a withdrawal takes your account balance into a lower tier, the interest rate for that tier will apply to your entire remaining balance as soon as the withdrawal has been processed.
- 4.5 Any flexible ISA withdrawals requested will be taken from the current year's ISA funds (if any) first, followed by previous years' ISA funds. When you pay back in, previous years' funds will be replaced first, followed by the current year's funds.
- 4.6 If you instruct us to close your account, all the money in your account together with interest earned will be paid to you by the date you choose or within five business days of receiving your request, whichever is later. If you close your Cash ISA you will lose your tax-free benefits for previous or current years' ISA allowances, whichever apply at the time of closure, and you won't be able to replace this in the future.
- 4.7 Electronic withdrawal or closure requests received after 8:00pm (3:30pm for requests over £100,000) on a business day or received on a non-business day will be treated as if they were received by the Society the next business day. Therefore, your savings will continue to earn interest until the next business day. Business days exclude Saturday, Sunday and bank holidays.
- 4.8 You'll need to provide identification and a valid signature the first time you withdraw in branch. Acceptable forms of identification are set out in our 'Proving your Identity' document or at skipton.co.uk/identity.
- 4.9 Automated regular withdrawals will be carried out by electronic payment and may only be made to your nominated account(s) or a Skipton account in your own name.

5 Interest

- 5.1 If you want interest to be paid to another account, it must be a Skipton Building Society account or any other UK building society or bank account. The account we make payment to must be a nominated account in your name.
- 5.2 Interest paid to another account will be treated as part of your flexible allowance.

6 Non-payment accounts

- 6.1 This account is not a payment account for the purposes of the Payment Services Regulations 2017. It is a savings account and must not be used for multiple monthly transactions like current accounts.

7 Membership rights and the Society's Rules

- 7.1 This account is a share account, which means you'll become a shareholding member of Skipton Building Society. You'll be bound by the Rules of Skipton Building Society (also called our 'Rules'). Copies of our Rules are available on request.

8 Statements

- 8.1 Any electronic payment statement or annual statement will be provided online unless you request a postal statement.

The Financial Services Compensation Scheme

This account is covered by The Financial Services Compensation Scheme. For more information, please call us on 0345 850 1722, ask in branch or visit [skipton.co.uk/FSCS](https://www.skipton.co.uk/FSCS).

If you're not happy with our products or services

We have an internal complaints procedure. For more information, please call us on 0345 850 1722, ask in branch or visit [skipton.co.uk](https://www.skipton.co.uk). Also, the Financial Ombudsman Service provides a free and independent service for consumers and can be contacted at the following address: The Financial Ombudsman Service, Exchange Tower, London E14 9SR. Telephone: 0800 023 4567 or visit [financial-ombudsman.org.uk](https://www.financial-ombudsman.org.uk).

Skipton Building Society is a member of the Building Societies Association. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority, under registration number 153706, for accepting deposits, advising on and arranging mortgages and providing Restricted financial advice. Principal Office, The Bailey, Skipton, North Yorkshire BD23 1DN.