



## Section 4: Identification requirements

If the beneficiaries are existing customers of the Society, we do not require identification.

In all other cases, beneficiaries wishing to register this declaration with the Society must provide identification. If you are visiting a branch you will need to provide two pieces of identification, one from List A and one from List B (shown below). If you are sending your identification through the post, we require three pieces, one from List A, one from List B and an additional piece from either List A or List B.

If you would prefer us to verify your identification, using an electronic credit reference agency (linked to the electoral), please call the Bereavement Team on 0345 266 1209. We cannot guarantee you will pass however we will let you know straight away if you need to provide identification documents.

### (A) Verification of identity:

- Current signed passport
- Current UK photo-card driving licence
- Current full UK (old style, paper based) driving licence
- HM Revenue & Customs Tax Notification
- NINO Card & P60
- Bank/building society statement or cheque, and corresponding credit/debit card
- Evidence of entitlement to state benefit, pension, tax credit etc.

### (B) Verification of address:

- Recent utility bill (we cannot accept mobile phone bills)
- Council tax bill for the current year
- Current UK photo-card driving licence
- Current full UK (old style, paper based) driving licence
- Bank, building society, or credit card statement showing address
- Evidence of entitlement to state benefit, pension, tax credit etc.
- Official letter from a government agency eg:
  - The Child Support Agency
  - Driving Vehicle Licensing Agency
  - HM Revenue & Customs
  - Job Centre Plus
  - The National Health Service

Originals must be produced and will be returned to you directly.

**Note:** The Society reserves the right to make such enquiries as it considers necessary to confirm the details provided.

## Section 5: Registrations - Closure or Transfer

Account Number(s)

Title of Account

### 1. Additional Permitted Subscriptions (APS)

Please only complete this section if you wish to directly transfer funds into a Legacy Cash ISA with us. Please ensure you have completed the relevant application form.

I/We wish to transfer the amount of  £  as part of an APS allowance to a legacy

Cash ISA account in the name of

Please be advised, if you are transferring the funds directly from the above account, the closing balance may be above your APS allowance. This may be due to interest accruing in the account after it has lost its ISA status. Please indicate below how you would like any remaining balance in the account to be issued:

### 2. Closing instruction

I/We wish to close the remaining balance in the above account(s)

Account number to which transfer should be made                      or new account

Please transfer to bank/building society account: Account holder's name(s)

Account Number                      Sort code

Continued overleaf

## Section 5: Registrations - Closure or Transfer (continued)

Bank/building society name

Account reference

Please make the cheque payable to

Please send the cheque to

  

## Section 6: Signatures

Signature(s) of all Beneficiary(s) entitled to money in the account

1)

2)

Date (DD/MM/YY)

 /  / 

Name(s) of Beneficiary(s): (Please print)

1)

2)

Date (DD/MM/YY)

 /  / 

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**branch**

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**0345 266 1209**

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