

INSTRUCTIONS TO YOUR BANK OR BUILDING SOCIETY TO PAY DIRECT DEBITS



Please fill in the whole of this form and return it to the Credit Management Department at the address opposite.

Principal Office: The Bailey,
Skipton, North Yorkshire, BD23 1DN
MORTGAGE HELPLINE: 08458 501766*
skipton.co.uk

1. Please write the name and full postal address of your Bank or Building Society branch in the space below.

To: The Manager

_____ Bank/
_____ Building Society

_____ Postcode



Originator's identification number

9	9	5	4	1	6
---	---	---	---	---	---

2. Name(s) of account holder(s)

Reference number: (Skipton Building Society mortgage account no.)

--	--	--	--	--	--	--	--	--	--

3. Branch sort code
(from the top right hand corner of your cheque)

--	--	--	--	--	--

4. Bank or Building Society account number.

--	--	--	--	--	--	--	--	--	--

5. Instruction to your Bank or Building Society.

Please pay Skipton Building Society Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Skipton Building Society and if so, details will be passed electronically to my Bank/Building Society.

Signature(s): _____

Date: _____

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

*To help maintain service quality, some telephone calls may be recorded and monitored.

This guarantee should be detached and retained by the payee

THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Skipton Building Society will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Skipton Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Skipton Building Society or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Skipton Building Society asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

