

# Change of name form



Please complete this form and enclose your passbook(s)/Certificate(s) of Investment for amendments

**Note: If you have additional accounts, please list them in the space at the end of this form.**

Investment account numbers:

Mortgage account numbers:

Please tick if you hold any Permanent Interest Bearing Shares (PIBS) with The Society.

**Please enter your former name and new name in full.**

Former name: \_\_\_\_\_ New name: \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Reason for change of name, please tick appropriate box**

- Marriage – Please supply original marriage certificate
- Divorce/separation – Please supply original decree absolute
- Deed poll – Please supply original document
- Use alternate name – Please provide a statutory declaration \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Declaration**

I hereby request The Society to change its records as indicated above.

**Former signature:** \_\_\_\_\_ **New signature:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Checklist – Office use only**

Is form fully completed?

<input type="checkbox"/> Former name	<input type="checkbox"/> New name	<input type="checkbox"/> INV51 title changed for each investment account
Are both signatures on form?		<input type="checkbox"/> ADM10 title changed
<input type="checkbox"/> Former signature	<input type="checkbox"/> New signature	<input type="checkbox"/> CUS01 customer details changed
<input type="checkbox"/> New passbook(s)/Certificates(s) issued for each investment account		

**INPUT BY:**  
 Branch code: \_\_\_\_\_ Initials: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_